

# ITEM COPY

## Marcan Advertising, Inc.

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CUSTOMER'S NAME:

DATE: \_\_\_\_\_

Print a copy of this blank form. Then provide relevant information accurately. If you need help email artdept@marcaadvertising.com or telephone 717-270-6929 ext 3. **FAX** or **email** this completed form and any attached sheets to us. Our FAX number is 717-921-7084. If you are sending material that includes colored art work, logos, and photos, it must be original copies and **MUST BE EMAILED** or sent US Mail. Our art department creates all materials we print. We will design, write and edit your item. You will receive a proof for your approval.

Do not submit in-house, self-made or PDF art without our prior approval. When submitting digital material use jpeg, bmp, tiff, or gif formats.

**NAME OF ITEM:** \_\_\_\_\_

**DESCRIPTION OF ITEM:**

**ITEM NUMBER:** \_\_\_\_\_ **SIZE OF ITEM** \_\_\_\_\_ **SIZE OF IMPRINT:** \_\_\_\_\_

**ITEM COLORS: #1** \_\_\_\_\_ **#2** \_\_\_\_\_ **#3** \_\_\_\_\_ **FULL COLOR** \_\_\_\_\_

**IMPRINT COLORS: #1** \_\_\_\_\_ **#2** \_\_\_\_\_ **#3** \_\_\_\_\_ **FULL COLOR** \_\_\_\_\_

**IMPRINT:** \_\_\_\_\_

**ART WORK:**

\_\_\_ **LOGO(S)** \_\_\_ **PRODUCT** \_\_\_ **HOUSE** \_\_\_ **AUTO** \_\_\_ **CUSTOMERS** \_\_\_ **COUPLE** \_\_\_ **HOMEOWNERS**

\_\_\_ **NATURE** \_\_\_ **FAMILY** \_\_\_ **OTHER**

**CREDIT CARDS ACCEPTED:**

**VISA** \_\_\_ **MC** \_\_\_ **DIS** \_\_\_ **AMEX** \_\_\_ **OTHER**

**SPECIAL INSTRUCTIONS:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_